Advocacy and Communications Officer (AC): Zimbabwe National Network of PLHIV (ZNNP+)
Deadline: 31 October 2020

About
ZNNP is a Welfare Organisation established in 1992 and registered in 1999 under the Zimbabwe Welfare Organisations Act (Chapter 93) PVO2/99. ZNNP+’s mission is “An environment where people live positively”.

Position Summary
Responsible for coordinating the organisation’s work in policy, advocacy, communications and public engagement. The role will lead on enhancing ZNNP+’s influence and position as a leading PLHIV-focused organisation across the country.

Job Description
Coordinate ZNNP+ Policy, Advocacy and Communications efforts, Ensure ZNNP+’s communication strategy and plan are impact based and further leveraging our digital and social media footprint; Ensure that our policy, advocacy, communication and public engagement interventions can contribute to our overall resource development strategy and revenue generation; Through various communication channels, the work and impact of ZNNP+ are effectively profiled and contribute to an improved understanding, support and engagement from individuals, partners and stakeholders; Ensure that PLHIV voices are represented through local level advocacy efforts and local-national-global linkages; Build strategic partnerships with civil society, donors, government and corporations, UN entities and other organisations to enhance collective response to HIV/ AIDS; Provide support in development of grant proposals; In times of emergency responses, support messaging and policy briefs in collaboration with partners; Support assessment and research activities to gather information and analysis that would inform policy and advocacy briefing documents, assessment reports, and research papers; Ensure there is a yearly communication and digital platform action plan with deliverables in place; Ensure more field-based staff receive basic training and support so they can more effectively capture information and visuals that can be used across our various communications platforms – focus more on “telling the story from the field” and ensure the voices of PLHIV are heard through ZNNP+.

Qualifications and Experience
University Degree in Social Sciences, Humanities, Journalism, development studies, International Relations, Communications or its equivalent; A postgraduate qualification is a plus; At least two (3) years’ experience in advocacy, campaigns, and communications, as well as government and stakeholder engagement; Experience of working in an NGO in the same or related capacity; Understanding of social accountability methodologies; Ability to engage at a strategic level and build collaborative relationships with government, donors, media and peer agencies; Experience in developing an array of communication materials such as publications, video segments, web and other modern media; Excellent written and oral communication skills in English; Confident presentation and facilitation skills, proven record in provision of trainings a plus; Demonstrated commitment to working with PLHIV (including key populations, women, children and youths).
To apply
If you meet the above criteria and you have the drive, send your application including a motivational letter (300 words maximum) and three contactable referees to: The Executive Director, No 28 Divine Road, Milton Park, Harare or via email jobs@znnp.org
PLHIV and women who meet the set criteria are strongly encouraged to apply.